

Suffolk Multi-Agency Safeguarding Adults Transformation Programme Plan 11 January 2019

Ref:	Workstream	Responsible body/person leading	Due date	RAG (Previous month)	RAG (Current)	Update
Improving Strategic Leadership & Governance						
1.1	Appoint to 1-year post of Transformation Project Lead	CCG	Jan 2018			15.11.18 - Transformation Lead in place to 31 March 2019.
1.2	Agree key leaders as a project team across the system to support and work with the Transformation Programme Lead to deliver the programme	SCC/CCGs/ Police/SSAB	Feb 2018			03.01.19 – Meetings in diary monthly until end March 2019. Planning for handover in March 2019 to SSAB Sub Groups.
1.3	Agree and sign off the Transformation Programme Plan and take monthly update reports to Strategic Leaders	Strategic Leaders Group	Feb 2018			03.01.19 – Transformation Plan updated post Senior Leaders and Operational Group each month. Updated Transformation Plan to be added to website at end Jan/Feb with Bulletin.
1.4	Develop joint communication systems/processes to ensure clear common strategic leadership messages are disseminated and received Review all SAB communication, information and dissemination processes and systems.	SSAB, Transformation Project Lead/ Project Group	Feb 2018			03.01.19 – Bulletin 5 for end Jan/Feb 19. 03.01.19 –SAB website continually updated, newsletter 4 times a year. Twitter account open. General contact details to be added to SSAB website and also offer of observing SSAB and participating in sub-groups.
1.5	Map out current governance, agree a system wide multi-agency governance framework for safeguarding adults, incorporating the transformation work, SSAB & MASH.	SSAB, Strategic Leaders, Transformation Project Lead	Sept 2018			03.01.19 – New overarching Executive Governance for adults and children proposed at Boards. Business as usual model for Transformation work from April 2019 to fit alongside current Board Governance. Work beginning on mapping out currently workload for Transformation.



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Cultural Development						
2.1	Develop a shared workforce development and learning programme for key personnel leading safeguarding across Suffolk from Suffolk County Council, Health and Police.	Strategic Leaders, Codrutza Oros-Marsh/ Transformation Lead	Oct 2018			11.01.19 – Feedback from events positive, second date in diary for March 2019.
2.2	Articulate a common vision for working together around safeguarding adults	SSAB, Strategic Leaders, Transformation Project Lead	Apr 2018			11.01.19 – Finalised to be launched at Conference in February 2019.
2.3	Develop and agree a set of shared multi-agency workforce safeguarding standards and competencies and implement.	Training Sub Group (SSAB)	Mar 2019			11.01.19 – Draft competency framework being developed. Out for consultation at end of January 2019.
Processes, Policies and Supporting Tools						
3.1	Develop & agree a local Suffolk Multi-Agency Safeguarding Adults Policy and Guidance which will set out how local agencies will work together. This will have Making Safeguarding Personal underpinning all aspects of Policy.	Transformation Project Lead/ Project Group, Safeguarding Adults Team SCC	Feb 2019			03.01.19 – Draft Multi-agency policy being developed for working party. Out for consultation end January 2019.
	Safeguarding Adults Framework	Christine Hodby	Dec 2018			11.01.19 – V19 of Framework. To be formally launched at Conference in February 2019.
	Serious Incident Framework	Health Sub-Group	Dec 2018			03.01.19 – Health Sub Group leading and will develop guidance.



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	Safeguarding Adults Reviews Framework	SARAP	Dec 2018			11.01.19 – Terms of reference updated and aligned to Norfolk.
	Managing allegations against professionals (PoT)	Paula Youell	Dec 2018			03.01.19 – Option agreed, draft policy to be developed. Aiming to consult in February/March 2019.
	Organisational abuse	Paula Youell	Dec 2018			03.01.19 Draft Policy being developed, aim to consult February/ March 2019.
	Managing challenge & dispute protocol	Paul Nicholls	Oct 2018			03.01.19 – Approved by SSAB. Published
3.2	Disseminate and implement the new local Suffolk Multi-Agency Safeguarding Adults Policy and Guidance	All	Mar 2019			03.01.19 – Implementation plan for Framework to be developed.
3.3	Develop/update Information Sharing Protocol for SSAB	SSAB Manager/ Transformation Project Lead	Mar 2019			03.01.19 – To be developed and then consulted in Feb 2019.
General						
4.1	Develop shared metrics and performance data and a multi-agency QA system/ improvement cycle	SSAB/ Dominic Nasmyth-Miller	May 2018			03.01.19 –Work ongoing to collate data in agreed format.
4.2	Carry out an audit of impact of transformational changes across system.	Operational Group	Dec 2018			03.01.19 – Initial survey to be undertaken in Feb 2019 and then follow up in Sept 2019.
4.3	Organise a Safeguarding Adults Conference	SSAB	Feb 2019			03.01.19 – Conference planned, agenda finalised.



	Not yet initiated
	Initiated – on target for completion
	Initiated – timescales slipping but end date identifiable
	Not yet commenced/Seriously delayed
	Completed