

Suffolk Multi-Agency Safeguarding Adults Transformation Programme Plan 25th October 2018

Ref:	Workstream	Responsible body/person leading	Due date	RAG (Previous month)	RAG (Current)	Update
Improving Strategic Leadership & Governance						
1.1	Appoint to 1-year post of Transformation Project Lead	CCG	Jan 2018			25.10.18 - Transformation Lead appointed – commenced on 28 May 18, contract finishes end Nov 2018. Discussion for Senior Leaders.
1.2	Agree key leaders as a project team across the system to support and work with the Transformation Programme Lead to deliver the programme	SCC/CCGs/ Police/SSAB	Feb 2018			25.10.18 – Meetings in diary monthly until February 2019.
1.3	Agree and sign off the Transformation Programme Plan and take monthly update reports to Strategic Leaders	Strategic Leaders Group	Feb 2018			25.10.18 – Transformation Plan updated post Senior Leaders and Operational Group each month. Link added to Transformation Bulletin 4 for all to access updated Plan. Safeguarding Leads responsible for sharing plan with teams. Senior Leaders to communicate to teams.
1.4	Develop joint communication systems/processes to ensure clear common strategic leadership messages are disseminated and received.	SSAB, Transformation Project Lead/ Project Group	Feb 2018			25.10.18 – Fourth Transformation Bulletin published. Available on SSAB website. Next Bulletin December 2018.

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	Review all SAB communication, information and dissemination processes and systems					25.10.18 – Ongoing - SAB website continually updated, newsletter 4 times a year. Twitter account open.
1.5	Map out current governance and agree a system wide multi-agency governance and partnership framework for safeguarding adults, incorporating the transformation work, SSAB & MASH.	SSAB, Strategic Leaders, Transformation Project Lead	Sept 2018			25.10.18 – New overarching Governance for adults and children proposed at Boards. Senior Leaders agreed to business as usual model from March 2019.
Cultural Development						
2.1	Develop a shared workforce development and learning programme for key personnel leading safeguarding across Suffolk from Suffolk County Council, Health and Police.	Strategic Leaders, Codrutza Oros-Marsh/ Transformation Lead	Oct 2018			25.10.18 – 36 attendee's from multiple agencies participated in a leadership event focussed around partnership working and developing a common vision, mission and value set for SSAB.
2.2	Articulate a common vision for working together around safeguarding adults	SSAB, Strategic Leaders, Transformation Project Lead	Apr 2018			25.10.18 – Initial draft vision, mission and value set developed. Draft to be finalised by end of Nov 18 to take to SSAB in December 2018 for discussion.
2.3	Develop and agree a set of shared multi-agency workforce safeguarding standards and competencies and implement.	Training Sub Group (SSAB)	Mar 2019			25.10.18 – First meeting of Task & Finish Group held. Meetings set for rest of year.

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Processes, Policies and Supporting Tools						
3.1	Develop & agree a local Suffolk Multi-Agency Safeguarding Adults Policy and Guidance which will set out how local agencies will work together. This will have Making Safeguarding Personal underpinning all aspects of Policy.	Transformation Project Lead/ Project Group, Safeguarding Adults Team SCC	Feb 2019			25.10.18 – Leads identified to take forward. Waiting for consultation to finish as seeking feedback. Dates set for developing overarching policy. Completion date Feb 2019.
	Framework for preventing, identifying, assessing, responding and on-going management of safeguarding concerns	Christine Hodby	Dec 2018			25.10.18 – 11 th version – out to consultation during Oct 2018. Consultation closes 8 th Nov 2018. To finalise by end Nov 18.
	Serious Incident Framework	Health Sub-Group	Dec 2018			25.10.18 –Health Sub Group to Lead. Waiting for Threshold to support development.
	Safeguarding Adults Reviews Framework	SARAP	Dec 2018			25.10.18 – Draft developed by SARAP, being updated. Meeting with Norfolk SAB to look at aligning policies.
	Managing allegations against professionals	Paula Youell	Dec 2018			25.10.18 – SWOT analysis undertaken of four options – to go to senior leaders for decision in Nov 18.
	Organisational abuse	Paula Youell	Dec 2018			25.10.18 Initial meeting held, draft policy to be pulled together from two others identified. Meetings to be set for Nov to March 2019. Will not complete until March 2019.

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	Managing challenge & dispute protocol	Paul Nicholls	Oct 2018			25.09.18 – Approved by SSAB.
3.2	Disseminate and implement the new local Suffolk Multi-Agency Safeguarding Adults Policy and Guidance	Transformation Project Lead/ Project Group, Safeguarding Adults Team SCC				25.09.18 – Work to commence once policy agreed.
3.3	Develop/update Information Sharing Protocol for SSAB	SSAB Manager/ Transformation Project Lead	Dec 2018			25.09.18 – Work to commence. Due date amended from Sept to Dec 2018.
General						
4.1	Develop shared metrics and performance data and a multi-agency QA system/ improvement cycle	SSAB/ Dominic Nasmyth-Miller	May 2018			25.09.18 –Work commenced, and draft paper went to SSAB September 2018. All agreed further work to collate data/information to commence.
4.2	Carry out an audit of impact of transformational changes across system.	Operational Group	Dec 2018			28.08.18 – Work to commence.
4.3	Organise a Safeguarding Adults Conference	SSAB	Feb 2019			25.010.18 – Discussed at Operational Leads/Senior Leaders. Draft agenda developed. Date set for 13 th February 2018, hold the date to be sent out.

	Not yet initiated
	Initiated – on target for completion
	Initiated – timescales slipping but end date identifiable
	Not yet commenced/Seriously delayed
	Completed